



# **Detroit Water and Sewerage Department Meeting Minutes - Final Board of Water Commissioners**

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Wednesday, October 16, 2019

2:00 PM

5th Floor Board Room, Water Board Building

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## **BOWC Meeting**

### **1. CALL TO ORDER**

Chairman Einheuser called the meeting to order at 2:00 p.m.

### **2. ROLL CALL**

**Present:** 6 - Commissioner Linda Forte, Commissioner Michael Einheuser, Commissioner Lane Coleman, Commissioner Mary Blackmon, Commissioner Jane Garcia and Commissioner John Henry Davis

**Excused:** 1 - Commissioner Jonathan Kinloch

### **3. APPROVAL OF AGENDA**

Chairman Einheuser requested approval of the amended agenda.

Item 6C Receipt of Correspondence was added

**A motion was made by Commissioner Mary Blackmon, seconded by Commissioner John Henry Davis that the agenda be approved as amended. The motion carried by a unanimous vote.**

### **4. APPROVAL OF MINUTES**

Chairman Einheuser requested approval of the minutes of September 18, 2019.

Commissioner Kinloch arrived at 2:02 p.m.

**A motion was made by Commissioner John Henry Davis, seconded by Commissioner Linda Forte that the minutes be approved. The motion carried by a unanimous vote.**

### **5. PUBLIC COMMENTS (3 minutes per speaker)**

1. Donna Davis of 2500 Gladstone came about a restoration matter.
2. Allene Bailey-Wynn of 19768 Pennington came about a high sewer and drainage bill.
3. Valerie Glenn with Hydrate Detroit came to advocate for senior citizens in water shutoff status.
4. Beulah Walker with Hydrate Detroit came concerning the following: status of Sherry Welch's service line; status of the twenty clients sent to Wayne Metro; Nancy Williams 21-day medical; security's process and protocol for customers attending public meetings.
5. Demeeko Williams with Hydrate Detroit came about the status of the twenty-five

clients submitted to the department; landlords putting tenants name on the water bill; Mr. Williams stated that Hydrate Detroit continues to rally for outreach to customers and that the department should consider a water amnesty.

6. Hilmer Kenty of 17557 Fairfield came about a water bill dispute.

7. Cindy Darrach of 492 Peterboro came to request a meeting with the drainage team and information on the protest process.

8. R. Vanzant of 16147 Log Cabin came about a billing error and policy matter.

9. Ruby Riley of 13711 Fenelon came about a damage claim.

## 6. COMMUNICATIONS

### A. [19-00292](#) Receipt of Correspondence

**Attachments:** [Thank-You Letter - Sylvia Bell](#)

A motion was made by Commissioner Linda Forte, seconded by Commissioner Lane Coleman that this Communication or Report be received and filed. The motion carried by a unanimous vote.

### B. [19-00293](#) Receipt of Correspondence

**Sponsors:** Customer Service and Field Services

**Attachments:** [Arlene Lindsay](#)  
[Carol Trowell](#)  
[Lolita Haley](#)  
[Sherry Welch](#)  
[Carol Farver](#)  
[Cynthia Carter](#)  
[Demeeke Williams](#)  
[Nancy Williams](#)  
[Lucinda Darrach](#)

A motion was made by Commissioner Mary Blackmon, seconded by Commissioner Linda Forte that this Communication or Report be received and filed. The motion carried by a unanimous vote.

### [19-00317](#) Receipt of Correspondence

**Sponsors:** Burgi

**Attachments:** [Single Bld Results - Dump Truck Solicitation](#)

A motion was made by Commissioner John Henry Davis, seconded by Commissioner Linda Forte that this communication be received and filed. The motion carried by a unanimous vote.

## 7. ITEMS FROM THE COMMISSIONERS

Follow-up Items

a. Joshua Ronnebaum of 19410 Lucerne-Pending

- b. Storm Drains on Seminole-Pending
- c. James D. Hedrick-Pending
- d. Vaughn Tolliver-Pending
- e. Deborah Parks-Pending
- f. Brenda Lee-Pending

8. **UNFINISHED BUSINESS**

There were none

9. **NEW BUSINESS**

A. **APPROVAL OF CONSENT AGENDA (Items AI-AVIII)**

- I. [19-00261](#) The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **purchase rock salt for the upcoming snow and ice season in the amount of \$200,871 under a State of Michigan MiDeal cooperative agreement**, and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Burgi

**A motion was made by Commissioner Jonathan Kinloch, seconded by Commissioner Mary Blackmon that this Contract be approved. The motion carried by a unanimous vote.**

- II. [19-00276](#) The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **approve Change Order No. 3 for snow and ice removal services with Lakeshore Global Corporation, adding \$30,000 in additional funding for a total amended not-to-exceed amount of \$98,640 and adding 5 months to the term of the contract**, and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Burgi

**A motion was made by Commissioner Jonathan Kinloch, seconded by Commissioner Mary Blackmon that this Contract Amendment be approved. The motion carried by a unanimous vote.**

- III. [19-00277](#) The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **approve Change Order No. 3 for snow and ice removal services with Premier Group Associates, adding \$60,000 in additional funding for a total amended not-to-exceed amount of \$241,547.70 and adding 5 months to the term of the contract**, and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Burgi

A motion was made by Commissioner Jonathan Kinloch, seconded by Commissioner Mary Blackmon that this Contract Amendment be approved. The motion carried by a unanimous vote.

IV. [19-00281](#)

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **purchase two dump trucks with extended cabs and mounted air compressors from Jorgensen Ford Sales, Inc. for an amount not-to-exceed \$220,640**, and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Burgi

A motion was made by Commissioner Jonathan Kinloch, seconded by Commissioner Mary Blackmon that this Contract be approved. The motion carried by a unanimous vote.

V. [19-00283](#)

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **approve a two-year contract with Lakeshore Utility Trailer, Inc. for as-needed maintenance and repairs of DWSD owned heavy-duty trucks and tractor trailers for an amount not-to-exceed \$150,000**, and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Burgi

A motion was made by Commissioner Jonathan Kinloch, seconded by Commissioner Mary Blackmon that this Contract be approved. The motion carried by a unanimous vote.

VI. [19-00284](#)

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **approve the purchase of a 3-yard extended cab dump truck in the amount not-to-exceed \$126,591 from Jorgensen Ford Sales, Inc.**, and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Burgi

A motion was made by Commissioner Jonathan Kinloch, seconded by Commissioner Mary Blackmon that this Contract be approved. The motion carried by a unanimous vote.

VII. [19-00287](#)

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **purchase six heavy-duty utility dump trucks with mounted hydraulic cranes from Jorgensen Ford Sales, Inc. for an amount not-to-exceed \$846,846**, and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Burgi

A motion was made by Commissioner Jonathan Kinloch, seconded by Commissioner Mary Blackmon that this Contract be approved. The motion carried by a unanimous vote.

VIII. [19-00288](#)

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department, **approves the appointment of Istakur Rahman, CPA, to the position of Internal Audit Manager**, and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Naughton

Attachments: [DWSD Internal Audit Manager JD 2019Att](#)  
[Resume - Istakur Rahman \(00000004\)Att](#)

A motion was made by Commissioner Jonathan Kinloch, seconded by Commissioner Mary Blackmon that this Contract be approved. The motion carried by a unanimous vote.

10. DIRECTOR'S METRICS

A. [19-00294](#)

**Director's Report**

Sponsors: Office of the Director

Attachments: [Board Report - Metrics - 10162019](#)

**This Communication or Report was received and filed.**

11. COMMENTS BY COMMISSIONERS

Commissioner Blackmon asked the Director to comment on a news story that aired by Hank Winchester of Channel 4, on October 15, 2019. Director Brown stated that the news report was about a tenant that reside in a two-family flat where both occupants share a single meter but each occupant is responsible for their portion of water service. Director Brown said that Mr. Gibson service was interrupted in error and has been restored.

Commissioner Garcia asked how many of the returning citizens are staffed with the department. Attorney Pospiech replied three of the five.

Commissioner Coleman stated that he realized the importance of the front-line person in customer service. The person hired is very crucial to the organization.

Commissioner Forte stated the right chief customer service officer will know how to integrate and understand the importance of customer service representation with the agency.

12. COMMENTS BY THE CHAIR

**There were none.**

**13. OTHER MATTERS**

Attorney Pospiech reminded the Board that a special meeting is scheduled for continuance of DWSD Policies and Procedures on Monday, October 22, 2019 at 1:00 p.m. .

**14. ADJOURNMENT**

Chairman Einheuser requested a motion to adjourn.

**A motion was made by Commissioner John Henry Davis, seconded by Commissioner Lane Coleman that the meeting be adjourned. The motion carried by a unanimous vote.**

**There being no further business, the meeting adjourned at 3:24 p.m.**